

# The Writing Center

at UConn Hartford

Any kind of writer.  
Any kind of writing.  
Any stage of the process.

Hartford Times Building

Room 218

[wcenter.hartford.uconn.edu](http://wcenter.hartford.uconn.edu)

# What happens in a Writing Center session?

Your consultant welcomes you and asks what you want to work on.

You and your consultant discuss your project and plans, deciding how to best approach the work.

Over 45 minutes, the pair of you investigate as many aspects of the project as possible.

Most sessions include significant discussion and even some productive writing.

Once your questions are addressed and you've got a plan to move forward, the session ends.

Afterward, you can sign up for another!



Writing Center consultants are available from **Monday to Friday** to offer you individualized support!

## FAQs

### *How do we decide what to work on?*

You and your consultant will discuss your concerns, the project, and what you have, using that as a basis to outline a session plan. No session is exactly like another!

### *Will the consultant proofread my paper?*

Consultants at the Writing Center will not proofread or edit your paper without your active participation. We help identify errors and work on strategies to correct them, but the writing done depends on you.

### *Does my instructor have to know that I've come here?*

We take your privacy seriously. We will send a report of our session to your instructor if you request it—an email address is always helpful for that. Otherwise we do not report on you.

### *Can the Center help me even if I'm getting As and Bs?*

Of course! We work to make writers better, and everyone—even A and B students—can improve their writing. If you truly enjoy talking about writing, you could be a consultant here!

## Possible Consultation Topics

Citation/Style Formatting, Grammar Rules & Questions, Theses, Proposals, Letters, Resumes, and more.


# Online Consultations

Online “eTutoring” helps those unable to visit the Writing Center in person. The in-person aspects of a face-to-face session cannot be replaced with online interaction, but schedules can make a physical visit impossible.

You need not be present or available during an online consultation. We review your work and send it back to you at the end of the hour.

To make an online appointment, visit the scheduler at:


[hartford.mywconline.com](http://hartford.mywconline.com)

Look for a consultant’s with the designation  “eTutoring” listed underneath the name.

Make an appointment for one of that consultant’s time slots, selecting “Yes” for the “Meet Online?” question and filling the rest out as usual.

**PLEASE** take time to ensure that your consultant knows **as much** about your project as possible. Uploading a copy of the assignment is ideal!

You will be prompted to upload your document once you have saved your appointment slot. We prefer Microsoft Word or Google Docs, as we can provide better commentary on them, but we will provide feedback to any submitted document.

If you need to upload after you reserve your time, you can attach a document to an existing  appointment by clicking the “folder” icon in the upper left of the schedule screen.

As with in-person appointments, we do **not** alter your paper directly. Instead, we offer comments and suggestions to help you improve.

# What kinds of work can you get help on?

## *Putting Projects Together*

Bring in an assignment in its early stages and we will chat about outlines, brainstorm, and put together an action plan for you to follow.

## *Reviewing Drafts*

Once you're putting your thoughts together, we can read them over, making sure you're staying focused, meeting the prompt, and more!

## *Assigned Classwork*

The majority of what we work with comes from your work with your studies, and we're happy to assist there—many of our consultants have had the classes you're in.

## *Non-Class Writing*

We're equally glad to talk about personal essays, resumes, or application letters—whatever you have to work on is fine with us.



*Need a place to sit with your laptop or notebook?  
Come write with us!  
No session needed to work at the Writing Center.*

# Want to discuss a writing project?

Make an Appointment  
or  
Walk-In for a Chat

We're equally happy to work with writers who schedule a chance to chat with us or who come in during their free time. Priority is given to appointments though!

## *To Make an Appointment*

Visit our online scheduler at:

[hartford.mywconline.com](http://hartford.mywconline.com)

Make sure you have an account, then log in and select a time that fits your schedule. Come visit us at that time and we'll chat with you about your project.

## *To Walk In*

Head right up to room 218 of the Hartford Times building and someone will be there to greet you and make sure you either get some help or set up a meeting that fits your schedule.

## Weekly Hours

Monday-Thursday: 10 AM – 5 PM

Friday: 10 AM – 1 PM

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